



**REGULAR MEETING OF THE BOARD OF COMMISSIONERS  
OF THE HOUSING AUTHORITY OF THE CITY OF WILMINGTON, NORTH CAROLINA**

August 6<sup>th</sup>, 2024  
4:00 p.m.

The regular meeting of the Wilmington Housing Authority (WHA) Board of Commissioners was held at Hillcrest.

**Commissioners Present:** Jeff Hovis, Chair  
Nancy Guyton, Commissioner  
Betsy Kahn, Commissioner  
Stuart Franck, Commissioner  
Bryan Greene, Commissioner  
Hollis Briggs, Commissioner  
Livian Jones, Commissioner  
Acquanetta McNeil, Commissioner

**Others Present:** Tyrone Garrett, CEO  
Vernice Hamilton, SVP of Administration and HR  
Kinteh Darboe, SVP of Finance  
Hattie McIver, SVP Resident Services  
Chauntrell Burns, SVP of Procurement  
Elena Camacho, Executive Assistant

**1. Call to Order**

The meeting was called to order by Commissioner Hovis at 4:03 p.m. pursuant to the Public Notice.

**2. Roll Call**

Roll call was taken, and a quorum was present.

**3. Approval of Agenda**

The agenda was reviewed, a motion to approve the agenda was made by Commissioner Franck, seconded by Commissioner Jones and unanimously approved.

**4. Approval of Previous Meeting Minutes**

Minutes of the July 2<sup>nd</sup>, 2024, WHA Board of Commissioners Meeting were reviewed, the motion to approve the minutes was made by Commissioner Kahn, seconded by Commissioner Guyton and passed unanimously.

**5. New Business**

• **Project Update**

Mr. Garrett introduced Major Galloway, who will be assisting WHA with its real estate development projects. The teams for Solomon Towers and Houston Moore applied for the NHC workforce funding.

• **Finance and Development Committee**

Commissioner Franck reported that the meeting was standard, they reviewed the regular bills and finances.

- **Community Outreach and Resident Relations Committee**

Commissioner Kahn reported that all RAB Boards were functioning at all sites with the exception of Vesta Village. Resident Services will now extend to Robert Taylor.

## **6. Resolutions**

### **Resolution 1589 July List of Bills**

A motion made by Commissioner Hovis to recommend Res. No. 1589 to the full Board was seconded by Commissioner Guyton and passed unanimously.

#### **RESOLUTION 1590 AUTHORIZING WRITE-OFF OF VACATED TENANTS ACCOUNTS RECEIVABLE IN THE AMOUNT OF 15,560.26 FOR THE PERIOD STARTED JANUARY 1st, 2024 AND ENDED MARCH 31st, 2024**

A motion made by Commissioner Hovis to recommend Res. No. 1590 to the full Board was seconded by Commissioner Guyton and passed unanimously.

#### **RESOLUTION 1591 AUTHORIZING THE CHIEF EXECUTIVE DIRECTOR TO EXECUTE A CONTRACT WITH LINC, INC. FOR TEMPORARY SERVICES TO HIRE RE-ENTRY WORKERS.**

A motion made by Commissioner Hovis to recommend Res. No. 1591 to the full Board was seconded by Commissioner Guyton and passed unanimously.

#### **RESOLUTION 1592 GIVING PRELIMINARY APPROVAL TO ISSUANCE OF MULTIFAMILY HOUSING REVENUE BONDS TO FINANCE AVENUE FLATS**

A motion made by Commissioner Hovis to recommend Res. No. 1592 to the full Board was seconded by Commissioner Jones and passed unanimously.

#### **RESOLUTION 1593 APPROVING MULTIPLE CONTRACTS FOR REPAIRS TO VACANT UNIT TURNS WITH BID KING CONTRACTING, LLC. IN THE AMOUNT NOT TO EXCEED \$150,000.**

A motion made by Commissioner Hovis to recommend Res. No. 1593 to the full Board was seconded by Commissioner Franck and passed unanimously.

## **7. Department Updates**

- **Housing Choice Voucher**

There was nothing additional to report.

- **Property Management**

WHA was focusing on Hurricane Preparedness for the season. WHA has

established an emergency management team. WHA has transitioned management to Robert Taylor and the Pointe.

**8. Other Business**

Nothing additional to report.

**9. CEO Comments**

Nothing Additional.

**10. Adjournment**

A motion to adjourn the meeting was made by Commissioner McNeil , seconded by Commissioner Kahn and passed unanimously.

(SEAL)

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Tyrone Garrett, JD  
CEO and Secretary