

**REGULAR MEETING OF THE BOARD OF COMMISSIONERS  
OF THE HOUSING AUTHORITY OF THE CITY OF WILMINGTON, NORTH CAROLINA**

September 3<sup>rd</sup>, 2024  
4:00 p.m.

The regular meeting of the Wilmington Housing Authority (WHA) Board of Commissioners was held at Hillcrest, 1402 Meares St.

**Commissioners Present:**

Jeff Hovis, Chair  
Betsy Kahn, Commissioner  
Stuart Franck, Commissioner  
Hollis Briggs, Commissioner  
Livian Jones, Commissioner  
Acquanetta McNeil, Commissioner  
Nancy Guyton, Commissioner

**Others Present:**

Tyrone Garrett, CEO  
Vernice Hamilton, SVP of Administration and HR  
Kinteh Darboe, SVP of Finance  
Hattie McIver, SVP Resident Services  
Chauntrell Burns, SVP of Procurement  
Elena Camacho, Executive Assistant

**1. Call to Order**

The meeting was called to order by Commissioner Hovis at 4:05 p.m. pursuant to the Public Notice.

**2. Roll Call**

Roll call was taken and a quorum was present.

**3. Approval of Agenda**

The agenda was reviewed, a motion to approve the agenda was made by Commissioner Franck, seconded by Commissioner Kahn and unanimously approved.

**4. Approval of Previous Meeting Minutes**

Minutes of the August 6<sup>th</sup>, 2024, WHA Board of Commissioners Meeting were reviewed, the motion to approve the minutes was made by Commissioner Franck, seconded by Commissioner Kahn and passed unanimously.

**5. New Business**

- **Finance and Development Committee**

There was no Finance and Development Committee Meeting this month.

- **Community Outreach and Resident Relations Committee**

Commissioner Kahn reported no residents attended the meeting. Four Wilmington Police Officers attended the meeting. All communities now have active RAB boards.

## **6. Resolutions**

### **RESOLUTION 1594 Approving August List of Bills**

A motion made by Commissioner Hovis to recommend Res. No. 1594 to the full Board was seconded by Commissioner Jones and passed unanimously.

### **RESOLUTION 1595 AUTHORIZING THE CHIEF EXECUTIVE OFFICER TO ENTER INTO NEGOTIATIONS WITH BLUE RIDGE ATLANTIC DEVELOPMENT FOR THE PURPOSE OF PARTNERING WITH WHA IN THE DEVELOPMENT OF AFFORDABLE & MARKET RATE HOUSING.**

A motion made by Commissioner Hovis to recommend Res. No. 1595 to the full Board was seconded by Commissioner Jones and passed unanimously.

### **RESOLUTION 1596 AUTHORIZING CHANGE OF THE HOUSING CHOICE VOUCHER PROGRAM PAYMENT STANDARDS SCHEDULE TO REFLECT 110% OF 2024 HUD FAIR MARKET RENTS EFFECTIVE October 1, 2024.**

A motion made by Commissioner Hovis to recommend Res. No. 1596 to the full Board was seconded by Commissioner Jones and passed unanimously.

## **7. Department Updates**

- **Housing Choice Voucher**  
There was nothing additional to report.
- **Property Management**  
The NCHFA report card was submitted on 09/03/2024. This will assist the HA with getting approval for the Jervay project.

## **8. Other Business**

Nothing at this time.

## **9. CEO Comments**

Nothing additional at this time.

## **10. Adjournment**

A motion to adjourn the meeting was made by Commissioner Guyton, seconded by Commissioner Kahn and passed unanimously.

(SEAL)

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Tyrone Garrett, JD  
CEO and Secretary