



**REGULAR MEETING OF THE BOARD OF COMMISSIONERS
OF THE HOUSING AUTHORITY OF THE CITY OF WILMINGTON, NORTH CAROLINA**

January 16th, 2024
4:00 p.m.

The regular meeting of the Wilmington Housing Authority (WHA) Board of Commissioners was held at Rankin Place Terrace, 415 N 12th Street, Wilmington, NC.

Commissioners Present: Jeff Hovis, Chair
Nancy Guyton, Commissioner
Hollis Briggs, Commissioner
Stuart Franck, Commissioner
Bryan Greene, Commissioner

Others Present: Tyrone Garrett, CEO
Vernice Hamilton, SVP of Administration and HR
John Batey, SVP of Operations & Development
Kinteh Darboe, SVP of Finance
Hattie McIver, SVP Resident Services

1. Call to Order

The meeting was called to order by Commissioner Hovis at 4:05 p.m. pursuant to the Public Notice.

2. Roll Call

Roll call was taken and a quorum was not present until 4:33 pm.

3. Approval of Agenda

The agenda was reviewed, a motion to approve the agenda was made by Commissioner Franck, seconded by Commissioner Greene and unanimously approved.

4. Approval of Previous Meeting Minutes

Minutes of the December 5th, 2023, WHA Board of Commissioners Meeting were reviewed, the motion to approve the minutes was made by Commissioner Franck, seconded by Commissioner Greene and passed unanimously.

5. New Business

• **Project Update**

Mr. Batey reported on the upcoming redevelopment projects, Hillcrest, Solomon Towers and Houston Moore.

• **Finance and Development Committee**

Commissioner Franck reported that the meeting was standard, they reviewed the regular bills and finances.

• **Community Outreach and Resident Relations Committee**

There was no meeting to report.

6. Resolutions



RESOLUTION 1569 APPROVING DECEMBER 2023 LIST OF BILLS

A motion made by Commissioner Hovis to recommend Res. No. 1569 to the full Board was seconded by Commissioner Greene and passed unanimously.

RESOLUTION 1570 AUTHORIZING THE CHIEF EXECUTIVE OFFICER TO EXECUTE A CONTRACT FOR EMERGENCY MOLD REMEDIATION / RESTORATION WITH SERVPRO OF NEW HANOVER IN THE AMOUNT NOT TO EXCEED \$538,991.52 FOR WHA AUTHORITY WIDE.

A motion made by Commissioner Hovis to recommend Res. No. 1570 to the full Board was seconded by Commissioner Greene and passed unanimously.

RESOLUTION 1571 APPROVING THE PURCHASE OF TWO VEHICLES WITH JEFF GORDON CHEVROLET IN THE AMOUNT NOT TO EXCEED \$55,823.20.

A motion made by Commissioner Hovis to recommend Res. No. 1571 to the full Board was seconded by Commissioner Greene and passed unanimously.

7. Department Updates

- **Housing Choice Voucher**
Ms. Elkins reported that the PIC numbers have increased.
- **Property Management**
It was reported that they are working on unit turn around.

8. Other Business

Nothing at this time.

9. CEO Comments

Nothing at this time.

10. Adjournment

A motion to adjourn the meeting was made by Commissioner Guyton, seconded by Commissioner Franck and passed unanimously.

(SEAL)

Tyrone Garrett, JD
CEO and Secretary