



**REGULAR MEETING OF THE BOARD OF COMMISSIONERS
OF THE HOUSING AUTHORITY OF THE CITY OF WILMINGTON, NORTH CAROLINA**

December 5th, 2023
4:00 p.m.

The regular meeting of the Wilmington Housing Authority (WHA) Board of Commissioners was held at Rankin Place Terrace, 415 N 12th Street, Wilmington, NC.

Commissioners Present:

Jeff Hovis, Chair
Nancy Guyton, Commissioner
Hollis Briggs, Commissioner
Betsy Kahn, Commissioner
Kevin Littlejohn, Commissioner
Stuart Franck, Commissioner
Bryan Greene, Commissioner

Others Present:

Tyrone Garrett, CEO
Vernice Hamilton, SVP of Administration and HR
John Batey, SVP of Operations & Development
Kinteh Darboe, SVP of Finance
Hattie McIver, SVP Resident Services

1. Call to Order

The meeting was called to order by Commissioner Hovis at 4:03 p.m. pursuant to the Public Notice.

2. Roll Call

Roll call was taken and a quorum was present.

3. Approval of Agenda

The agenda was reviewed, a motion to approve the agenda was made by Commissioner Franck, seconded by Commissioner Briggs and unanimously approved.

4. Approval of Previous Meeting Minutes

Minutes of the October November 7th, 2023, WHA Board of Commissioners Meeting were reviewed, the motion to approve the minutes was made by Commissioner Franck, seconded by Commissioner Kahn and passed unanimously.

5. New Business

- **Project Update**

Mr. Batey reported about the upcoming redevelopment projects, Hillcrest, Solomon Towers and Houston Moore.

- **Finance and Development Committee**

Commissioner Franck reported that the meeting was standard, they reviewed the regular bills and finances.

- **Community Outreach and Resident Relations Committee**

WHA Board of Commissioners

There was no meeting to report.

Resolutions

6. Financial Resolutions

Resolution 1566 Approving the November 2023 Bills

A motion was made by Commissioner Hovis, seconded by Commissioner Franck and passed unanimously.

7. Administrative Resolutions

RESOLUTION 1567 Approving the 2024 Agency Annual Plan

A motion was made by Commissioner Hovis, seconded by Commissioner Franck and passed unanimously.

8. Procurement Resolutions

RESOLUTION 1568 Authorizing the Chief Executive Director to enter into negotiations with for the purpose of developing a plan for the redevelopment of Houston Moore Apartments

A motion was made by Commissioner Hovis, seconded by Commissioner Franck and passed unanimously.

9. Department Updates

- **Housing Choice Voucher**
Mr. Garrett reported that HCVP was caught up on recertifications.
- **Property Management**
It was reported that they are working on unit turn around.

10. Other Business

Nothing at this time.

11. CEO Comments

Mr. Garrett reported that WHA had a positive year.

12. Adjournment

A motion to adjourn the meeting was made by Commissioner Kahn, seconded by Commissioner Littlejohn and passed unanimously.

(SEAL)

Tyrone Garrett, JD
CEO and Secretary