



**REGULAR MEETING OF THE BOARD OF COMMISSIONERS
OF THE HOUSING AUTHORITY OF THE CITY OF WILMINGTON, NORTH CAROLINA**

August 6th, 2024
4:00 p.m.

The regular meeting of the Wilmington Housing Authority (WHA) Board of Commissioners was held at Hillcrest.

Commissioners Present:

Jeff Hovis, Chair
Nancy Guyton, Commissioner
Betsy Kahn, Commissioner
Stuart Franck, Commissioner
Bryan Greene, Commissioner
Hollis Briggs, Commissioner
Livian Jones, Commissioner
Acquanetta McNeil, Commissioner

Others Present:

Tyrone Garrett, CEO
Vernice Hamilton, SVP of Administration and HR
Kinteh Darboe, SVP of Finance
Hattie McIver, SVP Resident Services
Chauntrell Burns, SVP of Procurement
Elena Camacho, Executive Assistant

1. Call to Order

The meeting was called to order by Commissioner Hovis at 4:03 p.m. pursuant to the Public Notice.

2. Roll Call

Roll call was taken, and a quorum was present.

3. Approval of Agenda

The agenda was reviewed, a motion to approve the agenda was made by Commissioner Franck, seconded by Commissioner Jones and unanimously approved.

4. Approval of Previous Meeting Minutes

Minutes of the July 2nd, 2024, WHA Board of Commissioners Meeting were reviewed, the motion to approve the minutes was made by Commissioner Kahn, seconded by Commissioner Guyton and passed unanimously.

5. New Business

- **Project Update**

Mr. Garrett introduced Major Galloway, who will be assisting WHA with its real estate development projects. The teams for Solomon Towers and Houston Moore applied for the NHC workforce funding.

- **Finance and Development Committee**

Commissioner Franck reported that the meeting was standard, they reviewed the regular bills and finances.

- **Community Outreach and Resident Relations Committee**

Commissioner Kahn reported that all RAB Boards were functioning at all sites with the exception of Vesta Village. Resident Services will now extend to Robert Taylor.

6. Resolutions

Resolution 1589 July List of Bills

A motion made by Commissioner Hovis to recommend Res. No. 1589 to the full Board was seconded by Commissioner Guyton and passed unanimously.

RESOLUTION 1590 AUTHORIZING WRITE-OFF OF VACATED TENANTS ACCOUNTS RECEIVABLE IN THE AMOUNT OF 15,560.26 FOR THE PERIOD STARTED JANUARY 1st, 2024 AND ENDED MARCH 31st, 2024

A motion made by Commissioner Hovis to recommend Res. No. 1590 to the full Board was seconded by Commissioner Guyton and passed unanimously.

RESOLUTION 1591 AUTHORIZING THE CHIEF EXECUTIVE DIRECTOR TO EXECUTE A CONTRACT WITH LINC, INC. FOR TEMPORARY SERVICES TO HIRE RE-ENTRY WORKERS.

A motion made by Commissioner Hovis to recommend Res. No. 1591 to the full Board was seconded by Commissioner Guyton and passed unanimously.

RESOLUTION 1592 GIVING PRELIMINARY APPROVAL TO ISSUANCE OF MULTIFAMILY HOUSING REVENUE BONDS TO FINANCE AVENUE FLATS

A motion made by Commissioner Hovis to recommend Res. No. 1592 to the full Board was seconded by Commissioner Jones and passed unanimously.

RESOLUTION 1593 APPROVING MULTIPLE CONTRACTS FOR REPAIRS TO VACANT UNIT TURNS WITH BID KING CONTRACTING, LLC. IN THE AMOUNT NOT TO EXCEED \$150,000.

A motion made by Commissioner Hovis to recommend Res. No. 1593 to the full Board was seconded by Commissioner Franck and passed unanimously.

7. Department Updates

- **Housing Choice Voucher**

There was nothing additional to report.

- **Property Management**

WHA was focusing on Hurricane Preparedness for the season. WHA has

established an emergency management team. WHA has transitioned management to Robert Taylor and the Pointe.

8. Other Business

Nothing additional to report.

9. CEO Comments

Nothing Additional.

10. Adjournment

A motion to adjourn the meeting was made by Commissioner McNeil , seconded by Commissioner Kahn and passed unanimously.

(SEAL)

Tyrone Garrett, JD
CEO and Secretary