

Plumbing Specialist

General Statement of the Position

The Housing Authority of the City of Wilmington, NC (WHA) is remaking the affordable housing market, implementing new strategies for addressing unmet housing needs, bringing innovative solutions to the affordable housing market in Southeastern NC. Start with us, grow with us.

WHA Plumbing Specialist position is responsible for performance of the plumbing systems in all properties within the Wilmington Housing Authority. The WHA Plumbing Specialist will be responsible for the testing of systems, recommending and taking corrective actions necessary to resolve plumbing issues working in coordination and collaboratively with Community Maintenance. This position will be responsible for plumbing repairs, plumbing component installation, maintaining records and files, reporting on project/work order status, requisitioning supplies and maintaining inventories of standard plumbing repair parts. In addition to the aforementioned duties the WHA Plumbing Specialist is responsible for developing scopes of work (SOW) for contracted procurement services essential to resolve any and all plumbing issues beyond the band-width of this position. The WHA Plumbing Specialist will report to the Vice President/Chief Development Officer (CDO). This is an exempt position. Start with us, grow with us.

Duties and Responsibilities:

- Leading by example and being a role model for the standards and behaviors consistent with the core values and culture of WHA
- Responsible for following health and safety standards, complying with Federal, State and local safety codes.
- Responsible for assuring all WHA plumbing related activities, processes, systems are compliant with Federal, State and Local codes, rules and regulations.
- Responsible for interpreting blueprints and building specifications to develop SOW's, map layout for plumbing systems, pipes, drainage systems, and other plumbing applications.
- Responsible for installing pipes and fixtures, such as sinks and toilets, for water, gas, steam, air or other liquids.
- Responsible for assembling fittings and valves for installation.
- Responsible for modifying length of pipes, fixtures, and other plumbing materials as needed for a building.
- Where applicable repairs and/or installs water heaters.
- Collaborates with WHA Community Maintenance, contractors, construction workers, electricians, pipefitters and steamfitters in installing and repairing plumbing.
- Responsible for testing plumbing systems for leaks and other problems.
- Analyzes plumbing problems and identifies appropriate tools and materials for repair and/or recommends replacement and/or upgrades.
- Responsible for selecting plumbing materials based on budget, location, and intended uses of building.
- Responsible for preparing reports, closing the loop on outcomes using technology tools, documenting problems and reporting summary actions taken.
- Perform routine and preventive maintenance on identified systems.
- When requested, provide ongoing training to maintenance staff on basic plumbing repairs and/or mentor staff by providing hands on instructions.
- Other duties as assigned.

Knowledge, Skills and Abilities:

- Knowledge of plumbing systems including planning additions or modifications on secondary systems.
- Ability to use appropriate tools and diagnostic equipment to repair, install, and/or replace plumbing systems.
- Ability to diagnose and repair and recommend appropriate actions to assure appropriate corrective actions and sustainability of completed work.

- Ability to read blueprints and specifications to map layout of various drainage and plumbing systems.
- Ability to read and understand, follow and enforce safety procedures.
- Ability to use reporting systems, technology tools to ensure our customers (Community Management/Residents) are informed as to work order/project status and results
- Time-management skills
- Excellent customer service, collaboration and interpersonal relations skills.

Education, Experience and Licenses:

- Minimum of 3 years of plumbing service experience.
- Successful completion or in process of continuing education within the certification of the Plumbing Trade
- Desired to possess a Plumbers License/Certification and the ability to maintain it based on local, state and Federal requirements, OR can qualify for this license/certification within an agreed upon timeframe.
- Veteran opportunity hiring.
- Must have a valid North Carolina Driver's License

Disclaimer:

The above statements are intended to describe the general nature and level of work being performed by people assigned to this classification. They are not to be construed as an exhaustive list of all responsibilities, duties, and skills required of personnel so classified. All personnel may be required to perform any other duties to accomplish the mission of the position and mission of the organization.

WHA is committed in policy and practice to providing equal employment opportunities for all applicants and employees, based upon their training, experience, and overall qualifications. Consistent with this commitment, discrimination against an applicant or employee based upon the individual's race, color, creed, religion, sex, gender, age, national origin, ancestry, citizenship status, marital or familial status, sexual orientation, gender identity, gender expression, disability, military status, protected veteran status, genetic information, or any other condition or characteristic protected by law is strictly prohibited.