

LICENSED PLUMBER

The Housing Authority of the City of Wilmington is accepting applications for a Licensed Plumber. Salary based on qualifications. Applicants must submit a letter of interest, current resume, copy of license and references to Licensed Plumber Search, Attention Human Resources Department, PO Box 899, Wilmington, NC 28402

General Statement of Position:

The Licensed Plumber position will be responsible for all aspects of the installation, maintenance, inspection, operation and repair of the plumbing systems in all properties within the Wilmington Housing Authority affordable/private housing inventory. This position will be responsible for the testing of systems and recommending corrective actions necessary to resolve plumbing issues. Working in coordination and collaboratively with the Site Property Manager, Procurement Manager, Assistant Property Manager – Maintenance and the Maintenance Coordinator. This position will be responsible for maintaining records and files, requisitioning supplies. In addition to the aforementioned request contracted procurement services necessary to resolve any and all plumbing issues beyond the scope and skills required for this position. The work assignments for all Plumbing activities will be scheduled through the Maintenance Coordinator. The Plumber will report to the VP/COO. This is an Exempt Position

Duties and Responsibilities:

1. Responsible for assuring that all Plumbing related activities are in compliance with Federal, State and Local rules and regulations.
2. Responsible for interpreting blueprints and building specifications to map layout for pipes, drainage systems, and other plumbing materials.
3. Responsible for installing pipes and fixtures, such as sinks and toilets, for water, gas, steam, air or other liquids.
4. Responsible for assembling fittings and valves for installation.
5. Responsible for modifying length of pipes, fixtures, and other plumbing materials as needed for a building.
6. Where applicable repairs and/or installs water heaters.
7. Collaborates with contractors, construction workers, electricians, pipefitters and steamfitters in installing and repairing plumbing.
8. Responsible for testing plumbing systems for leaks and other problems.
9. Analyses problem and identifies appropriate tools and materials for repair and/or recommends replacement and/or upgrades.
10. Responsible for selecting plumbing materials based on budget, location, and intended uses of building.
11. Responsible for following health and safety standards and complies with Federal, State and local building codes.
12. Responsible for preparing reports and documenting problems and summary of actions taken.
13. Perform routine and preventive maintenance on identified systems.
14. When requested, provide ongoing training to maintenance staff on basic plumbing repairs and/or mentor staff by providing hands on instructions.
15. Other duties as assigned.

Knowledge, Skills and Abilities:

1. Knowledge of Plumbing systems including planning additions or modifications on secondary circuits.
2. Ability to use appropriate tools and diagnostic equipment to repair, install, and/or replace systems.

3. Ability to diagnose and repair and recommend appropriate actions to assure appropriate corrective actions and sustainability of completed work.
4. Ability to read blueprints and specification to map layout of various drainage and plumbing systems.
5. Ability to read and understand, follow and enforce safety procedures.
6. Time-management skills
7. Good customer service and interpersonal relations skills.

Education, Experience and Licenses:

1. Minimum of 3 years of plumbing service experience.
2. Successful completion of continuing education within the certification of the Plumbing Trade
3. Must have a Plumbers License/Certification and maintain it based on local, state and Federal requirements.
4. Must have a valid North Carolina Driver's License

Disclaimer:

The above statements are intended to describe the general nature and level of work being performed by people assigned to this classification. They are not to be construed as an exhaustive list of all responsibilities, duties, and skills required of personnel so classified. All personnel may be required to perform duties outside of their normal responsibilities from time to time, as needed.