



AGENDA
BOARD OF COMMISSIONERS STRATEGIC PLANNING COMMITTEE
Rankin Place Terrace
415 N 12th Street
Wilmington, NC 28401
July 21, 2020
3:00 p.m.

1. Call to Order
2. Roll Call
3. New Business
 - Approval of the Agenda
4. Old Business
 - Approval of minutes from the June 9th, 2020 Meeting
5. Action Item Updates
6. Strategic Planning
7. Next Steps
8. CEO Comments
9. Adjournment



**STRATEGIC PLANNING COMMITTEE MEETING
OF THE HOUSING AUTHORITY OF
THE CITY OF WILMINGTON, NORTH CAROLINA
June 9, 2020**

The regular meeting of the Strategic Planning Committee was held on Wednesday, June 9th, 2020 at 1524 S 16th Street, Wilmington, NC 28401.

Committee Members Present: Theresa Everett, Committee Chair
Lee Backston, Commissioner
Kenneth Chestnut, Commissioner
Joan Johnson, Commissioner

Others Present: Katrina Redmon, Chief Executive Officer
Julia Shaw, Executive Assistant

1. Call to Order

The meeting of the Strategic Planning Committee was called to order at 3:05 p.m. by Commissioner Everett pursuant to the notice sent to the Commissioners and Staff of Wilmington Housing Authority.

2. Roll Call

Roll call was taken and a quorum was present.

3. Approval of Agenda

The Agenda of the June 9th, 2020 Strategic Planning Committee Meeting was reviewed and a motion made by Commissioner Chestnut to approve the agenda was seconded by Commissioner Backston and passed unanimously.

4. Approval of Minutes

The Minutes of the February 19th, 2020 Strategic Planning Committee Meeting were reviewed, a motion made by Commissioner Backston to approve the minutes was seconded by Commissioner Chestnut and carried unanimously.

5. Action Item Updates

None at this time.

6. Strategic Planning

Ms. Redmon said that she was asked to add to the document where WHA will go internally with regards to metrics and refine goals over the coming years. This is a document that will change over time but the basic principles will be the same. This current document includes status of items. Many of these have been affected by the pandemic.

There was discussion about what metrics are needed for the Board vs. operational. Also, the indication of who is responsible should be just at the VP level for Board purposes. Each VP will have their own area of responsibility and this will roll up into the Board level metrics. Some of the metrics first require the identification of a baseline.

Discussion followed about whether the Strategic Planning Committee should become permanent and the possible effect this might have on committee structure overall.

7. Next Steps

Ms. Redmon will make edits based on this meeting and then meet with Commissioner Everett. The updated document will be reviewed by the committee.

8. CEO Remarks

None at this time.

9. Adjournment

A motion made by Commissioner Backston to adjourn meeting was seconded by Commissioner Chestnut and passed unanimously.