



AGENDA
BOARD OF COMMISSIONERS STRATEGIC PLANNING COMMITTEE
1524 S 16th Street
Wilmington, NC 28401
October 23, 2019
3:00 p.m.

1. Call to Order
2. Roll Call
3. New Business
 - Approval of the Agenda
4. Old Business
 - Approval of minutes from the September 18th, 2019 Meeting
5. Action Item Updates
6. Strategic Planning
7. Next Steps
8. CEO Comments
9. Adjournment



STRATEGIC PLANNING COMMITTEE MEETING
OF THE HOUSING AUTHORITY OF
THE CITY OF WILMINGTON, NORTH CAROLINA
September 18, 2019

The regular meeting of the Strategic Planning Committee was held on Monday, August 21st, 2019 at 3:00 p.m., at 1524 S 16th Street, Wilmington, NC 28401.

Committee Members Present: Theresa Everett, Committee Chair
Lee Backston, Commissioner
Kenneth Chestnut, Commissioner
Joan Johnson, Commissioner

Committee Members Absent: Betsy Kahn, Commissioner

Others Present: Katrina Redmon, CEO
Julia Shaw, Executive Assistant

1. Call to Order

The meeting of the Strategic Planning Committee was called to order by Commissioner Everett at 3:00 p.m. on September 18th, 2019, pursuant to the notice sent to the Commissioners and Staff of Wilmington Housing Authority.

2. Roll Call

Roll call was taken and a quorum was present.

3. Approval of Agenda

The Agenda of the September 18th, 2019 Strategic Planning Committee Meeting was reviewed and a motion made by Commissioner Chestnut to approve the agenda was seconded by Commissioner Backston and passed unanimously.

4. Approval of Minutes

The Minutes of the August 21st, 2019 Strategic Planning Committee Meeting were reviewed, a motion made by Commissioner Johnson to approve the minutes, with the noted correction, was seconded by Commissioner Backston and carried unanimously.

5. Action Item Updates

Commissioner Backston and Commissioner Everett met offline, as discussed at the last meeting, and will report more on that later.

6. Strategic Planning

Committee Chair Everett said that the committee will discuss where the committee is in this process.

An in-depth discussion followed regarding the type of information that is needed to complete the plan and how much detail should be included in order to keep the plan strategic and not operational. Ultimately, it was decided that each department should attend the next meeting and give a brief explanation of their role.

7. Next Steps

Ms. Shaw and Ms. Redmon will schedule the appropriate staff to attend the next meeting and report as requested by the committee.

8. CEO Remarks

None at this time.

9. Adjournment

A motion made by Commissioner Kahn to adjourn the August 21st, 2019 Strategic Planning Committee Meeting was seconded by Commissioner Chestnut and passed unanimously.