Projects in Planning Stages

Project Management Action List
5/13/14

Item	Est. Completion Date	Project Manager	Site	Status
EPIC Reporting	4/30/14	Karen	HW	EPIC report submitted 4/30/14.
Houston Moore Roof Replacement	5/30/14	Glenn	HM	Replacement of roofs on four buildings and community center.
Multifamily Service Coordinator Grant	6/14/14	Karen	GP	Per HUD, no need to submit new application at this time. Will apply for grant extension 120 days before 10/14 grant end date.
Hillcrest Tax Credit	5/16/14	Glenn/Karen	HC	Application due 5/16/14.
Choice Neighborhood/Developer	TBD	Glenn/Karen	HC	Assisting with predevelopment of CNI and other issues.
Preventive Maintenance Materials	6/23/2014	Glenn	HW	Maintenance materials for site: Renewal of HD Supply (3 year/$100k per year); Contract with Lowes (5 years/$100k year).

Projects Out To Bid

Project Management Action List
5/14/14

Item	Est. Completion Date	Project Manager	Site	Status
Rankin Terrace LIHTC	2/28/14	Glenn	Rankin	Bids opened 3/14/14; Contacting NCHFA for approval to allow change in materials to lower lowest bid price to make the project feasible.
Hot Water Heaters	6/23/14	Glenn	HW	Bringing resolution to Board for as-needed hot water heater replacement authority wide.
Vehicle Preventive Maintenance	5/31/14	Glenn	HW	BA/Scope of Work completed and delivered to Contracts Dept.; 3 bids received.
Tree Trimming	6/23/14	Glenn	HW	Receiving bids for tree trimming authority wide

Projects Under Contract/In Process

Project Management Action List
5/14/14

Item	Est. Completion Date	Project Manager	Site	Status
Eastbrook Rehab	6/18/14	Glenn	EB	Work is on schedule and the project is 85% complete.
Property Tax Values	On going	Karen	CWS	Working with NHC to assess CWS LIHTC using Low Income approach. Discussions also regarding other low income properties and tax values **(i.e. Taylor, Jervay House, RAD, etc.)**
Certified Payrolls	On going	Karen	HW	Processing certified payrolls for capital fund and LIHTC projects.
Creekwood South LIHTC	5/1/14	Karen	CWS	Pending RBC's release of last capital contribution.
Supportive Housing I	12/30/14	Glenn/Karen	Jervay	Subsidy Layering and Environmental Reviews approved by HUD headquarters; Telesis has approved design; Legal counsel preparing construction loan closing documents; Attorneys preparing deed restrictions as directed by DENR; Under review by DENR; Requires **Telesis' signature.**
FHLB	5/30/14	Karen	SHDP	Awaiting FHLB award announcements expected by the end of May.
Hillcrest RAD 40	5/14/14	Glenn	Hillcrest / Dawson St	HK Jordan under contract as of 12/16; Pending HUD closing RAD financing; Phase II environmental s approved by HUD field office; Sent to HUD RAD team.
CDBG	5/30/14	Karen	Hillcrest / Dawson St	Awarded $200,000 CDBG pending City Council approval.
Rankin Terrace LIHTC	6/30/14	Glenn/Karen	RT	LOI signed by RBC; RAD application submitted but outside of 60,000 unit **cutoff; Preparing dispositon for 75% PH/25% PBV with RAD application to** be done when available. Subsidy source must be in place prior to closing with equity investor; Will require approximately $800k mortgage on property to complete sources; Need to plan Spring ground breaking ceremony.

Projects Under Contract/In Process

Project Management Action List
5/14/14

Item	Est. Completion Date	Project Manager	Site	Status
Safe-T Element	7/8/14	Glenn	TS	Contract awarded; Safety element on order; Expect June delivery date for Taylor Senior and Pointe; Range Queens have been ordered and delivered and awaiting installation for other developments.
Byrne Criminal Justice Grant	5/6/14	Karen	CNI	Application submitted 5/5/14.
YouthBuild Grant	4/22/14	Karen	HA	Application submitted 4/22/14.
Telesis		Karen	JV	Information sent to Telesis 5/13 regarding HEO constructed houses in response to HOA inquiry.
Winfield Smith	Ongoing	Glenn/Karen	WS	Searching for options/funding for development of property.
Annual Electrical Maintenance	4/28/14	Glenn	ST	Bids received; Resolution to Board 4/28/14