Projects in Planning Stages

Project Management Action List
1/13/14

Item	Est. Completion Date	Project Manager	Site	Status
Property Signage	on hold	Glenn	HW	Architect is designing uniform signage for all developments
EPIC Reporting	10/15/13	Karen	HW	Quarterly Capital Fund report submitted 7/30/13; Reporting requirements have changed to fiscal year end; next report due is 4/30/14.
Vesta Village Community Center	1/30/14	Glenn	VV	Rahabilitation of community center. Architect has submitted updated drawings; drawings have been referred back to Architect for revisions.
Multifamily Service Coordinator Grant	10/14/13	Karen	GP	Per HUD, no need to submit new application at this time. Will apply for grant extension 120 days before 10/14 grant end date.
Hillcrest Tax Credit	1/24/14	Glenn/Karen	HC	Pending draft from Woda; Will need to provide exhibits for application to Woda and review and approve prior to submittal.
Choice Neighborhood	TBD	Glenn/Karen	HC	Assisting with predevelopment of CNI

Projects Out To Bid

Project Management Action List
1/13/14

Item	Est. Completion Date	Project Manager	Site	Status
Rankin Terrace LIHTC	2/28/14	Glenn	Rankin	Initial bids received 12/16/13; lowest bid approximately $600,000 too high; meeting with architect on 1/15 to discuss current design and project cost savings; expect to rebid in late January. RAD application has been submitted. Need to plan Spring ground breaking ceremony.

Projects Under Contract/In Process

Project Management Action List
1/13/14

Item	Est. Completion Date	Project Manager	Site	Status
Eastbrook Rehab	2/15/13	Glenn	EB	Work is on schedule and the project is 60% complete.
Property Tax Values	On going	Karen	CWS	Working with NHC to assess CWS LIHTC using Low Income approach. Discussions also regarding other low income properties and tax values (i.e. Taylor, Jervay House, RAD, etc.)
Certified Payrolls	On going	Karen	HW	Processing certified payrolls for capital fund and LIHTC projects.
Creekwood South LIHTC	12/15/13	Karen	CWS	Working with CPA for final items due for last capital contribution.
Fire Prevention and Safety Grant	11/15/13	Glenn/Karen	HW	FEMA has approved amendment to award regarding change to Safe-T-Element burners instead of firestop canisters. BA's prepared and awaiting cost pricing to begin project. Semiannual reports submitted to FEMA per grant requirements.
Vesta Village Mail Kiosk	2/28/14	Glenn	VV	Work is on schedule and the project is 80% complete.
Supportive Housing I	12/30/14	Glenn/Karen	Jervay	Subsidy Layering Review delivered to HUD Greensboro and is in review. HUD is waiting for negative response letter from State regarding erosion control plan to complete environmental review. Delivering required items to State Employees Credit Union for construction loan. Legal counsel preparing Elderhaus MOU/contract and promissory note. DENR is awaiting tracking system from our engineers and deed restrictions from attorney to complete stormwater permit process. Preparing application to Federal Home Loan Bank for HEO's contribution to the project; application opens 1/14 and is due 2/13; First Citizens has been notified about pending application.
RAD	5/15/13	Glenn	Hillcrest / Dawson St	HK Jordan under contract as of 12/16, pending HUD closing.
Rankin Terrace LIHTC		Glenn/Karen	RT	Submitting due diligence in order for RBC to sign LOI.