Projects in Planning Stages

Project Management Action List
8/14/13

Item	Date Assigned	Project Manager	Site	Status
Community Center Window Replacement	8/2/12	Glenn	HM	Replace windows at community building; Pending available funding.
Property Signage	6/14/12	Glenn	HW	Architect is designing uniform signage for all developments; Pending available funding.
EPIC Reporting	5/22/12	Karen	HW	Quarterly Capital Fund report submitted7/30/13; Next due on10/30/13.
RAD	8/2/12	Glenn	Jervay	Architect is in process of completing bid set drawings for 40 2 bedroom units in 3 buildings. Drawings due by September 30th.
Supportive Housing I	12/14/12	Glenn/Karen	Jervay	Subsidy Layering Review application in process. Final commitment letter from NCHFA is in route for HEO signature. Delivering required items to State Employees Credit Union for construction loan. Loan will be 0%. Telesis project engineers reviewing storm water permit so Telesis can sign off on permit.
Rankin Place Terrace LIHTC	12/14/12	Glenn/Karen	RT	Application submitted. Expect awards notification late August or early September.
Fire Prevention and Safety Grant	12/14/12	Glenn/Karen	HW	FEMA grant for stove tops fire suppressors; Submitted 1/11/13. Grant received 8/2/13. $70,000.
Vesta Village Mail Kiosk	8/1/13	Glenn	VV	Receiving drawings from architect to build new mail kiosk at Vesta Village.
TD Charitable Foundation	8/12/13	Karen	HW	$100,000 Grant partnering with Habitat for Humanity to rehab homes in South Side of Wilmington.

Projects Out To Bid

Project Management Action List
8/14/13

Item	Date Assigned	Project Manager	Site	Status

NO PROJECTS OUT TO BID AT THIS TIME

Projects Under Contract/In Process

Project Management Action List
8/14/13

Item	Date Assigned	Project Manager	Site	Status
Hallway improvements & Associated Items	1/26/12	Glenn	ST	Contactor has completed renovation of hallways on all floors , which includes removing wallpaper, painting walls, and installing new floor and handrails. Cabinets for community kithen awaiting delivery. Additional work in process from savings on contract: painting of all door frames, elevators, new flooring in elevators, cleaning of terrazo floor on first floor.
Eastbrook Rehab	12/14/12	Glenn	EB	Tree removal permit received 7/10. Building permits received 8/12/13. Contractor to mobilize and begin rehab work on 8/19/13.
Property Tax Values	12/14/12	Karen	NBH, JH	Working with NHC to include NBH and CWS in WHA's PILOT and to assess JH using Low Income approach.
Certified Payrolls	12/14/12	Karen	HW	Processing certified payrolls for capital fund and LIHTC projects.
Creekwood South LIHTC		Karen	CWS	Received 3rd capital contribution 6/10/13; Working on 4th capital contribution, revisions to final cost certification, and other project closeout including construction loan payoff and remaining 5th capital contribution.